

AGENDA

Meeting: Staffing Policy Committee

Place: Kennet Room - County Hall, Trowbridge BA14 8JN

Date: Wednesday 27 November 2024

Time: 2.00 pm

Please direct any enquiries on this Agenda to Ellen Ghey - Democratic Services Officer of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718259 or email ellen.ghey@wiltshire.gov.uk

Press enquiries to Communications on direct lines 01225 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership

Cllr Stuart Wheeler (Chairman)
Cllr Allison Bucknell (Vice-Chairman)
Cllr Helen Belcher OBE
Cllr Richard Britton
Cllr Richard Clewer

Cllr Carole King
Cllr Jacqui Lay
Cllr Ashley O'Neill
Cllr Ricky Rogers

Substitutes

Cllr Liz Alstrom
Cllr Caroline Corbin
Cllr Mel Jacob
Cllr Simon Jacobs

Cllr Kathryn Macdermid
Cllr Nabil Najjar
Cllr Tom Rounds

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Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

PART I

Items to be considered while the meeting is open to the public

1 **Apologies for Absence**

To receive any apologies for absence or substitutions for the meeting.

2 **Minutes of Previous Meeting** (*Pages 5 - 12*)

To approve and sign as a true and correct record the minutes of the meeting held on 12 September 2024.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so **at least 10 minutes prior to the meeting**. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Wednesday 20 November 2024** in order to be guaranteed of a written response. In order to receive a verbal response, questions must be submitted no later than 5pm on **Friday 22 November 2024**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Vexatious and Unreasonable Communications from Members of the Public Policy** *(Pages 13 - 30)*

To consider adopting the Vexatious and Unreasonable Communications from Members of the Public Policy and Procedure.

7 **Update on the Employment Rights Bill** *(Pages 31 - 34)*

To receive an update on the HR policy workplan and the forthcoming changes to employment legislation that will impact on this.

8 **Biannual Workforce Report** *(Pages 35 - 46)*

To receive a report detailing workforce analytics for the period up to and including September 2024.

9 **Staff Car Parking** *(Pages 47 - 50)*

To receive a report outlining the changes to staff car parking in Trowbridge in light of the proposal to build the new Trowbridge Leisure Centre on the old County Hall East Wing site.

10 **Urgent Items**

Any other items of business which, in the opinion of the Chairman, should be considered as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.

PART II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

None